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To Whom It May Concern,

Re: Letter of Reference for Maria Deray

I am pleased to provide this letter of reference for Maria Deray in support of her application for employment. I have known Maria for almost two years. I was Maria's professor for two courses in the Social Service Worker Program at Sheridan College between 2019 and 2020 (Community Development and Fundraising and Non-Profit Management and Grant Writing). Her final grades were at the "A" level. Maria is one of the best students I have ever taught.

Maria's academic skills are outstanding. She is a critical thinker and is able to analyze and synthesize information from diverse sources and perspectives. I was able to conclude – based on the content and quality of her research and analysis – that she is well-read in many different areas. She is very knowledgeable about social issues and diverse social and political perspectives. Her writing skills are excellent: good organization, substantive content, logical analysis, and correct grammar and spelling. Her assignments were always well-researched and supported by an impressive list of references. I do not recall her ever asking for an extension for her assignments.

Maria is a very good team player and has well-developed people skills. When working on group projects, she demonstrated effective leadership skills and a very supportive attitude. She listened to others respectfully and ensured that the work assigned to team members was done. She did the work assigned to her within the agreed upon time.

Maria is a very mature individual. Her communication style reveals a high level of self awareness and self-discipline. She is capable of astutely assessing complex situations and governing herself accordingly. I found her to be very inclusive of the opinions of others and very respectful of her colleagues. She is hardworking, reliable, and very organized. Overall, she conducts herself in a very professional manner.

Maria has a very pleasant and humble personality. She is polite and positive in her approach to life and work. While she is soft-spoken, her contributions to discussions are substantive – clearly thought out and well-delivered.

I highly recommend Maria for employment in the field of her choice. She will be an outstanding employee, just as she was an outstanding student. Please contact me if you require more information about Maria's suitability for employment in your organization.

Sincerely,

Paula Decoito

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